

 <p align="center"><b>Financial Assistance Award</b></p> <p align="center"><b>DENALI COMMISSION</b>  <b>510 L Street, Suite 410</b>  <b>Anchorage, Alaska 99501</b>  <b>(907) 271-1414 (phone)</b>  <b>(907) 271-1415 (fax)</b>  <b>www.denali.gov</b></p>		<b>Award Number</b>	01230-00																																																																													
		<b>Award Title</b>	Toksook Bay Teacher Housing Renovation Project																																																																													
		<b>Performance Period</b>	September 1, 2009 through March 31, 2010																																																																													
<b>Authority</b> 112 Stat 1854		<b>CFDA Number</b> 90.100		<b>Recipient Organization &amp; Address</b> AVCP Regional Housing Authority PO BOX 767 Bethel, AK 99559-0767  <b>Phone:</b> 907-543-3121 <b>Recipient DUNS #</b> 792340911 <b>TIN #</b> 92-0048664																																																																												
<b>Denali Commission Finance Officer Certification</b>		Jennifer Price 02/12/2010																																																																														
<b>Cost Share Distribution Table</b> <table border="1"> <thead> <tr> <th rowspan="2">Accounting Code</th> <th colspan="2">New Funding</th> <th colspan="2">Prior Period Funding</th> <th rowspan="2">Total</th> </tr> <tr> <th>Denali Commission</th> <th>Other Contributors</th> <th>Denali Commission</th> <th>Other Contributors</th> </tr> </thead> <tbody> <tr> <td>95670000AL</td> <td>\$36,212.00</td> <td></td> <td>\$0.00</td> <td></td> <td>\$36,212.00</td> </tr> <tr> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> </tr> <tr> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> </tr> <tr> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> </tr> <tr> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> </tr> <tr> <td>LKSD</td> <td></td> <td>\$36,212.00</td> <td></td> <td>\$0.00</td> <td>\$36,212.00</td> </tr> <tr> <td></td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td></td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td></td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td></td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$36,212.00</b></td> <td><b>\$36,212.00</b></td> <td><b>\$0.00</b></td> <td><b>\$0.00</b></td> <td><b>\$72,424.00</b></td> </tr> </tbody> </table>					Accounting Code	New Funding		Prior Period Funding		Total	Denali Commission	Other Contributors	Denali Commission	Other Contributors	95670000AL	\$36,212.00		\$0.00		\$36,212.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	LKSD		\$36,212.00		\$0.00	\$36,212.00			\$0.00		\$0.00	\$0.00			\$0.00		\$0.00	\$0.00			\$0.00		\$0.00	\$0.00			\$0.00		\$0.00	\$0.00	<b>Total</b>	<b>\$36,212.00</b>	<b>\$36,212.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$72,424.00</b>
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<b>Signature of Authorized Official - Denali Commission</b>  Electronically Signed		<b>Typed Name and Title</b> Joel Neimeyer Federal Co-Chair		<b>Date</b> 02/09/2010																																																																												

## AWARD ATTACHMENTS

AVCP Regional Housing Authority

01230-00

1. Award Conditions - Toksook Bay Rural Teacher Housing

***Award Conditions to the Financial Assistance Award  
Between the Denali Commission and  
AVCP Regional Housing Authority (AVCP RHA)  
For Rural Teacher Housing – Toksook Bay  
Award No. 1230  
January 2010***

***1. Scope of Work***

This award will provide funding as follows:

- Denali Commission (Commission) funding in the amount of \$36,211.75 to AVCP Regional Housing Authority (AVCP RHA) is authorized for additional cost overruns due to increased costs of shipping, labor costs due to delays caused by shipping delays, extra labor to repair flooring, labor for installing insulation in under floor area to replace damaged insulation, labor and materials to repair rotted kitchen flooring and additional repairs to wall finish in itinerant space, additional labor to install proper fire barrier walls separating apartments, and construction delays due to inability to hire plumber to work on project of the teacher housing project in Toksook Bay.
- Other work authorized is to finish insulating the floor and the attic in apartment #3 and blowing insulation in the attic for apartment #2, and to fill other areas that are lacking insulation.
- This is in addition to the \$241,608 already funded under Award 01080.
- A minimum 50% match of \$36,211.75 is being funded by the Lower Kuskokwim School District (LKSD).
- This funding will be for the completion of transformation of the existing Elementary School in Toksook Bay into three (3) 2-bedroom apartments and one itinerant living quarter. All construction will be in compliance with local, state and federal codes.
- The housing as in the original award will be restricted to teachers with a teaching commitment in the community. If the teacher moves out of the community, the lease language will include that the housing must be relinquished by the outgoing teacher and made available for a new teacher or another teacher residing in the community.
- All projects will be required to meet Commission Guiding Principles and Policies.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

***2. Milestones***

The following milestones are identified as the major steps to be completed as part of the project. “Planned” dates for the first milestone are included here. As part of each progress report, the recipient shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned	Actual	Units	Total Cost
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	Start Date	End Date	Start Date	End Date		At Completion
In Construction	09/01/2009	03/31/2010			0	\$0.00
Project Close-out	04/01/2010	06/30/2010			0	\$0.00

### ***3. Award Performance Period***

The Award performance period is September 1, 2009 through March 31, 2010. This is the period during which Award recipients can incur obligations or costs against this Award.

### ***4. Direct and Indirect Costs***

The cost principles of OMB A-122 are applicable to this Award. No indirect costs are allowable under this award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

### ***5. Budget and Program Revisions***

The Administrative Circular, 2 CFR Part 215 applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that AVCP RHA will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

### ***6. Payments***

Payments under this Award will be made by electronic transfer in response to a "Request for Advance or Reimbursement", Standard Form 270 (SF-270) submitted by the AVCP RHA. Requests for reimbursements may be made as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail ([finance@denali.gov](mailto:finance@denali.gov)) or mail in order for payment to be processed. The form is available on the OMB website: [http://www.whitehouse.gov/OMB/grants/grants\\_forms.html](http://www.whitehouse.gov/OMB/grants/grants_forms.html). Payments shall be made in accordance with 2 CFR Part 215. Please contact the Denali Commission's Finance Specialist at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

### ***7. Reporting***

Two forms of project reporting are required under this Award, listed below. AVCP RHA shall submit reports using the Denali Commission's on-line Project Database System, available at [www.denali.gov](http://www.denali.gov). If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is September 1, 2009 through March 31, 2010, and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
  - i. Total project funding, including both Denali Commission funding and other project funding sources.
  - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
  - iii. Updated schedule and milestone information as identified in the Scope of Work.
  - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
  - v. Photographic documentation of project progress shall be provided with the progress reports for active construction projects. The photo documentation shall include a minimum of three, dated photos per reporting period such that a complete record of the construction is maintained over time, from “before,” showing the situation before the start of construction, to “during” showing work proceeding on the project, and “after” to show the finished project. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- b. In addition to reporting quarterly, the Recipient shall set up a teleconference meeting with the Commission program manager to report lessons learned and project status. These meetings may include community participation.
- c. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] “Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs.”

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:

<http://harvester.census.gov/sac/>

## ***8. Project/Award Close-Out***

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is

earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at [www.denali.gov](http://www.denali.gov). The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) "Progress Reports".
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all construction projects, the Award recipient shall display a sign that acknowledges the Government's support for the project(s) developed under this Award. The Commission will provide an appropriate sign. The Award recipient must request an indoor and/or an outdoor sign from the Commission office. Pickup or delivery of the sign can be arranged at that time.

## ***9. Public Policy Laws and Assurances***

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424d (construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

## ***10. Non-Compliance with Award Conditions***

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

***11. Program Manager, Financial Manager & Other Contact Information***

<b>Denali Commission</b>	<b>AVCP Regional Housing Authority</b>
Kathy Berzanske Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-5232 Fax: 907-271-1415 E-mail: <a href="mailto:kberzanske@denali.gov">kberzanske@denali.gov</a>	Ronald B. Hoffman Chief Executive Officer P.O. Box 767 Bethel, Alaska 99559-0767 (907) 543-3121 tel. (907) 543-3933 fax <a href="mailto:ron@avcphousing.org">ron@avcphousing.org</a>
Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: <a href="mailto:bsorensen@denali.gov">bsorensen@denali.gov</a>	Jeffrey Lowrey Vice President of Finance P.O. Box 767 Bethel, AK 99559 Phone: 907-543-3121 Fax: 907-543-2270 E-mail: <a href="mailto:jeff@avcphousing.org">jeff@avcphousing.org</a> E-mail: <a href="mailto:warrend@avcphousing.org">warrend@avcphousing.org</a>